



**SOURIS TOWN COUNCIL and
SOURIS SEWER AND WATER UTILITY CORPORATION**

**A G E N D A
MONDAY, APRIL 14, 2008**

Time:	7:00 P.M.	Dianne La Chapelle, Administrator 902-687-2157 town@sourispei.com
Location:	Town Hall Council Chambers 75 Main Street, Souris PEI	

1. Calling the Meeting to Order and Quorum

2. Agenda

2.1. Approval of the Agenda

2.2. Additions to the Agenda

2.3. Declaration under the Municipalities Act – Conflict of Interest Provision

Part VI, Section 23 of the *Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Conflict Declared:

3. Approval of Minutes – March 10, 2008 (attached)

4. New Business

4.1. Town of Souris – 2007 Consolidated Financial Statements (attached)

Presentation by Mr. Carl Chapman, C.A., Grant Thornton Chartered Accountants

4.2. Town of Souris – Report to Council (attached)

- (a) Grant Thornton Chartered Accountants – Report to Council
- (b) Town of Souris – Management’s Response

4.3. Town of Souris – 2008 Operating and Capital Budget (attached)

The Town of Souris General Account and the Souris Sewer and Water Utility Corporation – 2008 Operating and Capital Budget.

4.4. Planning Board Report – dated April 7, 2008 (attached)

The Planning Board reviewed and recommended to Council that the application from NVS Inc. (Mr. Norman Levenberg) to subdivide a section of parcel no. 431635 be approved.



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4.5. Matthew & McLean Building Rent – Councillor Whyatt/Mayor Reid (attached)

- (a) Matthew & McLean Rents – 2007 and 2008 Details
- (b) Matthew & McLean – Sample Lease Agreement

To report that a base rate for renting space at the Matthew & McLean Building has been established and a standard lease format and rental policy has been developed in an effort to keep the Matthew & McLean Building as fully occupied, year round as possible.

4.6. Communities in Bloom Update – Mayor Reid

Information on recent community involvement and efforts to keep Souris blooming.

5. Financial Information

5.1. Statement of Revenues and Expenditures as at March 31, 2008 (attached)

- (a) Town of Souris – General Account
- (b) Town of Souris – Sewer and Water Utility Corp

5.2. Outstanding Invoices for Approval as at April 10, 2008 (attached)

(a) Town of Souris – General Account	\$70,360.70	
(b) Town of Souris – Sewer and Water Utility Corp.	\$18,107.54	
Total		<u>\$88,468.24</u>

5.3. Cheques Issued During the Month of March (attached)

(c) Town of Souris – General Account	\$37,168.10	
(d) Town of Souris – Sewer and Water Utility Corp.	\$17,424.85	
Total		<u>\$54,592.95</u>

6. Council Reports

- 6.1. Mayor Joanne Reid
- 6.2. Councillor Donnie Aitken
- 6.3. Councillor Wanda Bailey
 - (a) Council Update
 - (b) Souris Fire Department
- 6.4. Councillor David MacDonald
- 6.5. Councillor Thelma MacDonald
- 6.6. Councillor Denis Thibodeau
- 6.7. Councillor Christina Whyatt



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6.8. Correspondence Received

- (a) March 28, 2008 from Mrs. Betty Jarvis requesting that the Town of Souris give consideration to the following:
 - i. a smoking ban for occupants riding with children throughout Souris; and
 - ii. a proposed shuttle service from the CMTA Ferry to Main Street.

6.9. Chief Administrative Officer

- (a) Town of Souris – 2008 Work Plan
- (b) Monthly Update

7. Other Business

8. Adjournment

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