



**SOURIS TOWN COUNCIL and  
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES  
MONDAY, December 8, 2008**

<b>Time:</b>	<b>7:00 P.M.</b>	Shelley MacInnis
<b>Location:</b>	<b>Town Hall Council Chambers 75 Main Street, Souris PEI</b>	Administrator 902-687-2157 <a href="mailto:town@sourispei.com">town@sourispei.com</a>

**AS PUBLISHED ~ TO BE APPROVED AT JANUARY 12, 2009 COUNCIL MEETING**

**Council Present:** Mayor Joanne Reid, Denis Thibodeau, Donnie Aitken, David MacDonald, Thelma MacDonald, Wanda Bailey, Christina Whyatt

**Public Present for Deputation:** Billy MacMaster, Anne McPhee, Henry Jarvis, Courtney Hill, Bernadine Jarvis

**1. Calling the Meeting to Order and Quorum**

Mayor Reid called the meeting to order at 7:00pm with a Quorum

**2. Agenda**

**2.1. Approval of the Agenda**

**Motion** by Councillor Whyatt and seconded by Councillor Thibodeau to approve the agenda as circulated. All in favour. Motion carried.

**2.2. Additions to the Agenda**

No additions.

**2.3. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

None Declared.

**3. Approval of Minutes – November 10, 2008 and November 20, 2008**

**Motion** by Councillor D. MacDonald and seconded by Councillor Thibodeau to approve the minutes of November 10, 2008 Council meeting as circulated. All in favour. Motion carried.

**Motion** by Councillor Aitken and seconded by Councillor T. MacDonald to approve the minutes of November 20, 2008 Council meeting as circulated. All in favour. Motion carried.

**4. New Business**

**4.1 RCMP Report for the month of October 2008 –C. Aitken**



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Standard monthly report attached for information purposes.

Councillor D. MacDonald informed council that he has engaged in discussions with the Town of Stratford as well as other PEI communities in relation to RCMP contracts and our options for the future. He will keep council updated.

**4.2 Deputation ~ Mini Home Park Issue, presented by Anne MacPhee, Billy MacMaster & Henry Jarvis**

Anne McPhee presented their case to Town Council proposing a special permit be granted to Henry Jarvis based on compassionate grounds to leave his Mobile Home in the Souris Mini-home park. Copy of proposal attached.

Mayor Reid expressed appreciation to Anne McPhee for the well put together presentation. Mayor Reid explained the process of creating bylaws and changing bylaws. Councillor T. MacDonald & Mayor Reid confirmed with Henry Jarvis that he was told prior to moving the trailer that it was not allowed. Council discussed options and it was mutually felt that before any special permit could be issued we must confirm the legal aspects of such. Motion by Councillor D. MacDonald that we issue a 24 month temporary permit. Councillor Thibodeau expressed concern of issueing such a long term temporary permit. Other councillors felt the same. **Revised Motion** by Councillor T. MacDonald to issue a 6 month temporary permit with the requirement to move the trailer out of the park prior to the end of the 6 months (*approximately June 2009*) and seconded by Councillor Aitken . Administrator explained 12 month deadline for issueing a removal notice. It was agreed that a written agreement should be drawn up by our lawyer for all parties to sign. Water & Sewer services to be connected when agreement is signed. All in favour. Motion carried.

**4.3 Resolution giving authorization to Grant Thornton for the preparation of IRAC sewer and water rate increase application.**

**Motion** by Councillor T. MacDonald and seconded by Councillor Whyatt that authorization be given to Grant Thornton for the preparation of IRAC sewer and water rate increase application. All in favour. Motion carried.

**4.4 Resolution by council supporting the application for funding from the “Island Community Fund” for Fire Hall renovations.**

**Motion** by Councillor D. MacDonald and seconded by Councillor T. MacDonald that Council support the application for funding from the “Island Community Fund” for Fire Hall renovations. The fund will provide up to 75% funding for elegible projects, to a maximum contribution of \$150,000.00. All in favour. Motion carried.

**4.5 First reading for the Rezoning of SHAI property for the purposes of possible rerouting of the Confederation trail. Re: Public meeting held Nov 20/08**

**Motion** by Councillor Aitken and seconded by Councillor Whyatt to support the first reading for the Rezoning of SHAI property as per Public meeting held



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November 20, 2008. All in favour. Motion carried. Second reading to take place at January 12, 2009 Council meeting.

**4.6 Integrated Community Sustainability Plan – update – Admin.**

Administrator informed council of decision by Councillors T. MacDonald, Thibodeau and Mayor Reid to hire P. Wood & Assoc. for the preparation of our ICSP. Four proposals were received. It was decided that P. Wood would do the best job based on his experience with the Town of Souris. Administrator to arrange for first steering committee meeting prior to Christmas to get process started.

**4.7 Bylaw & Official Plan Review - ongoing**

**4.8 Kings County Music Festival – request for support**

**Motion** by Councillor T. MacDonald and seconded by Councillor Aitken that we donate \$50.00 towards the Kings County Music Festival. All in favour. Motion carried.

**5. Financial Information**

**5.1. Statement of Revenues and Expenditures as at November 30, 2008**

(attached for information and review)

Councillor Thibodeau reviewed Income statements provided. No questions.

Councillor Thibodeau requested that Council work on their 2009 Budgets in hopes of having things ready earlier in 2009.

**5.2. Outstanding Invoices for Approval as at December 5, 2008**

(a)	Town of Souris – General Account	\$38,536.80	
(b)	Town of Souris – Sewer and Water Utility Corp.	<u>\$2,220.16</u>	
	<b>Total</b>		<b><u>\$40,756.96</u></b>

**Motion** by Councillor Thibodeau and seconded by Councillor Whyatt that Admin pay \$38,536.80 of General Account Payables less the amount of \$5,029.50 on hold for Firemen's pagers not received to date. All in favour. Motion carried.

**Motion** by Councillor Thibodeau and seconded by Councillor Aitken that Admin pay \$2,220.16 of Water & Sewer Payables. All in favour. Motion carried.



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**5.3. Cheques Issued During the Month of November**  
(attached for information and review)

(c) Town of Souris – General Account	\$35,424.86
(d) Town of Souris – Sewer and Water Utility Corp.	<u>\$10,999.41</u>
<b>Total</b>	<b><u>\$46,424.27</u></b>

**6. Council Reports & Administrator Report**

- 6.1. Mayor Joanne Reid
- 6.2. Councillor Donnie Aitken
- 6.3. Councillor Wanda Bailey
- 6.4. Councillor David MacDonald
- 6.5. Councillor Thelma MacDonald
- 6.6. Councillor Denis Thibodeau
- 6.7. Councillor Christina Whyatt
- 6.8. Admin. Report (attached)

**7. Correspondence Received**

None received.

**8. Other Business and or additions**

Councillor T. MacDonald invites all council to attend a potluck lunch with the Staff on December 19, 2008 at noon. Thelma will contact everyone on what they can bring to the lunch.

**9. Adjournment**

**Motion** by Councillor Aitken and seconded by Councillor Whyatt to adjourn the meeting at 9:20pm. All in favour. Motion carried.

**Council Reports Submitted:**

**Mayor Joanne Reid**

The past month has been taken up with seasonal events such as the tree lighting ceremony and the Santa Parade. Also, a great deal of time has been spent on bylaw issues such as the mobile home matter in the Souris Trailer Park in the town's only mini-home designated area.

As well, the mayors of the three towns in Kings County met and formed a coalition with the aim of regional cooperation.



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**Wanda Bailey**

Nov 25<sup>th</sup>, attended a parade meeting 7:00pm at the town hall

Nov 27<sup>th</sup> Saturday attended FPEIM semi-annual meeting at Stratford Town Hall 9 am – 3:00pm

December 2<sup>nd</sup> Attended the tree lighting ceremony at the town gazebo

Dec 3<sup>rd</sup>, Wed., attended and helped out at the craft night at St mary's Hall at 6:30 pm

Dec 4<sup>th</sup>, Thursday, attended a meeting at the town hall on the Shoreline erosion study at 6:30 pm

**Denis Thibodeau**

- Attended "Island Community" Fund announcement in Charlottetown, Nov 21<sup>st</sup>.
- Working on 2009 budget
- Meeting with Mr Davis of Coldwater Consulting on shore line erosion study.

**David MacDonald**

Represented Souris at Confederation Trails Awards night and accepted an award on behalf of the Town. Activity Director Phil Arbing hopes to initiate an event with the town next summer using our local trail section.

Plan to meet with council members from Montague and Stratford to discuss new police contract with the RCMP.

Some minor adjustments were made to the recreation plan for the Town. Largest recreation space that needs serious consideration is the unused former race track area.

The January meeting will see concrete action on a district recreation official.

**Donnie Aitken**

Various Development & Bylaw enforcement issues, as well as report from RCMP as distributed to council.

**Thelma MacDonald**

No report.

**Christina Whyatt**

November 11 Attended the Royal Canadian Legion Branch No 3 Remembrance Day, Souris, Prince Edward Island.

November 14 Premier Robert Ghiz, Opposition Leader Olive Crane and Minister of Fisheries, Aquaculture & Rural Development Allan Campbell recognized me as Councilor from Souris as



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I sat in the public gallery attending the Legislative Assembly of Prince Edward Island, 63<sup>rd</sup> General Assembly 2<sup>nd</sup> Session 2008 Charlottetown, Prince Edward Island  
November 14 Attended Heritage Minister Carolyn Bertram's New Release, The Study-Charting A Course: A Study of Heritage of Prince Edward Island. Left a Copy at the Town Hall, Souris Prince Edward Island  
November 19 Attended the 7:00 p.m. Habitat for Humanity Public Information meeting at Town Hall Souris Prince Edward Island  
November 20 Attended the 7:00 p.m. Public Rezoning Application Meeting at Town Hall Souris Prince Edward Island  
November 21 Attended the Annual Souris Volunteer Firefighter's Appreciation Dinner at the Bluefin Restaurant, 10 Federal Avenue, Souris Prince Edward Island  
December 4 Attended the JVI Meet & Greet 2 p.m. at Xitaka Restaurant, 116 Main Street, Souris Prince Edward Island  
December 4 Attended the Shoreline Erosion Study at 6:30 p.m. Town Hall, Souris Prince Edward Island  
December 6 Attended the 28<sup>th</sup> Annual Souris Christmas Parade, Main Street, Souris Prince Edward Island

Approved:

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Mayor Joanne Reid

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Shelley MacInnis, Administrator

Date: \_\_\_\_\_