



**SOURIS TOWN COUNCIL and  
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES  
MONDAY, November 10, 2008**

<b>Time:</b>	<b>7:00 P.M.</b>	Shelley MacInnis
<b>Location:</b>	<b>Town Hall Council Chambers 75 Main Street, Souris PEI</b>	Administrator 902-687-2157 <a href="mailto:town@sourispei.com">town@sourispei.com</a>

**In Attendance:** Mayor Reid, C. Thibodeau, C. David MacDonald, C. Thelma MacDonald, C. Bailey, C. Whyatt.

**Regrets:** C. Donnie Aitken

**1. Mayor Reid Called the Meeting to Order with a Quorum at 7:00pm**

**2. Agenda**

**2.1. Approval of the Agenda**

**Motion** by C. Thibodeau and seconded by C. Whyatt to approve the agenda as circulated. All in favour. Motion carried.

**2.2. Additions to the Agenda**

C. Thibodeau requested we add item **5.4 2009 budget working papers**

**2.3. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

None declared

**3. Approval of Minutes – Oct. 20, 2008**

**Motion** by C. Thelma MacDonald and seconded by C. Bailey to approve the minutes of October 20, 2008 council meeting as circulated. All in favour. Motion carried.

**4. New Business**

**4.1 RCMP Report**

Report attached for information purposes only. No discussion held.

**4.2 Fire Truck Purchase – C. Bailey & Chief LaVie**

**Motion** by C. Bailey and seconded by C. Thibodeau that the Town purchase 2009 Freightliner Pumper fire truck from Metalfab in the amount of \$242,482. C. Thelma MacDonald inquired of price differences. Chief Lavie explained two proposals were received; one from Metalfab and the second from Fort Garry; differences were mostly made up of taxes. One included HST the other no taxes. Chief also explained the pricing procedure and research undertaken. He is confident that the Metalfab truck meets the requirements of the Souris Fire



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Department and this company will provide the service and warranty needed. C. Thelma MacDonald also inquired about reserve funds for the Fire truck purpose. C. Thibodeau informed council reserve fund of approx. \$110,000 plus interest will be used towards the purchase and the balance will be financed as necessary. Two proposals for financing were received from our two local financial institutions. The best proposal was put forth by Souris CIBC. Finance chair and Admin will confirm the best proposal. All in favour. Motion carried.

**4.3 SAVE week Proclamation**

No proclamation was made.

**4.4 Request for RV Dumping Station – Mayor Reid**

Information provided by Admin in regards to maintenance and upkeep of such dumping station as discussed with Town engineers. The installation of such facility is not such a big deal, but the maintenance, operation and upkeep could be substantial. Discussion was held. It was mutually felt that at this time the request was not feasible.

**4.5 Shoreline Erosion Study - update – (RFP evaluation attached)**

Coldwater Consulting were awarded the RFP as per the evaluation attached for information purposes. C. Thibodeau advised council of a special meeting to be planned with Coldwater consulting at the start of the project.

**4.6 Integrated Community Sustainability Plan**

Admin advised council RFP's are due back November 21<sup>st</sup>. To be awarded December 5<sup>th</sup>. Further update to follow.

**4.7 Bylaw & Official Plan Review**

Admin advised review still in process. Further updates to follow.

**4.8 Souris Lions Club Christmas Box Campaign – request for funding**

**Motion** by C. Thelma MacDonald and seconded by C. David MacDonald that we donate same as previous years. All in favour. Motion carried. (\$100.00)

**4.9 Souris Christmas Craft Fair – request for funding**

**Motion** by C. Thelma MacDonald and seconded by C. David MacDonald that we donate same as previous years. All in favour. Motion carried. (\$150.00)



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**5. Financial Information**

**5.1. Statement of Revenues and Expenditures as at October 31, 2008**

Attached for information purposes.

**5.2. Outstanding Invoices for Approval as at November 10, 2008**

(a)	Town of Souris – General Account	\$21,576.90	
(b)	Town of Souris – Sewer and Water Utility Corp.	<u>\$23,313.94</u>	
	<b>Total</b>		<b><u>\$44,890.84</u></b>

**Motion** by C. Thibodeau and seconded by C. Whyatt that we pay \$21,576.90 from the General Account as per list of outstanding invoices provided. C. Thelma MacDonald inquired about MacInnis Cooper invoice for \$4,012.00. Admin advised that it was for legal fees incurred to date for Mini-home park appeal. \$1,270.50 of P. Wood Associates also in relation to the Mini-home park appeal. No other questions. All in favour. Motion carried.

**Motion** by C. Thibodeau and seconded by C. David MacDonald that we pay \$23,313.94 from the Sewer and Water Utility Corp. as per list of outstanding invoices provided. No questions. All in favour. Motion carried.

**5.3. Cheques Issued During the Month of October**

For information and review

(c)	Town of Souris – General Account	\$64,349.26	
(d)	Town of Souris – Sewer and Water Utility Corp.	<u>\$10,472.44</u>	
	<b>Total</b>		<b><u>\$74,821.70</u></b>

**5.4 2009 Budget Working Papers**

C. Thibodeau distributed individual 2009 Budget Working papers. He has requested that council take some time over the next month to work on their budgets in preparation for 2009 so that we can be ahead of schedule for our upcoming financial year.

**6. Council Reports & Administrator Report**

- 6.1. Mayor Joanne Reid – attached
- 6.2. Councillor Donnie Aitken attached
- 6.3. Councillor Wanda Bailey attached
- 6.4. Councillor David MacDonald attached
- 6.5. Councillor Thelma MacDonald nothing to report
- 6.6. Councillor Denis Thibodeau attached
- 6.7. Councillor Christina Whyatt provided at meeting



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**7. Correspondence Received**

- 7.1 Letter of Appreciation from Brian Deveau and family for upgrades to Matthew and McLean building.
- 7.2 Letter of Thanks from Souris Regional High School for use of Jerry McCormack soccer field.

**8. Other Business and or additions**

- 8.1. **Submission to the Standing Committee on Community Affairs and Economic Development** by The Federation of PEI Municipalities  
*Enclosed for information.*
- 8.2 **Habitat for Humanity Information Meeting to be held in Souris**  
*For your information*

**9. Adjournment**

Meeting was adjourned at 8:05pm. Motion by C. Thibodeau, seconded by C. David MacDonald.

**Council Reports Submitted:**

**Mayor Joanne Reid**

There are two ongoing projects that I have been working on this month. One is the effort in finding a way to extend the voting boundaries for Souris so that all Souris taxpayers resident on the Island can run and vote in our municipal elections. The other is to forge a stronger relationship with the Magdelan Islands. As part of my involvement as the town's representative on the Eastern Kings Community Enhancement Corporation, I am involved in pulling together their newsletter. The Christmas edition just went to press.

**Wanda Bailey**

Meetings attended since the last Town Council meeting

- 1. October 27<sup>th</sup>, attended a Christmas parade meeting , Monday, at noon Town Hall.

**Denis Thibodeau**

Meetings attended since the last Town Council meeting

- 1. attended 1st Christmas parade meeting
- 2. working with administrator on 2009 budget



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**David MacDonald**

- The Eastern Kings Sports Council is studying all Recreation Venues in our area. This will determine how well all Venues are presently used and look at more usage in the future.
- The Council expects to have funding in place by January 1, 2009 to hire a Recreation Director.
- The Department will be working with the local Soccer Association in the coming months to ensure all is ready for the Canada Games matches in Souris next August.
- Councillor Aitken, Chrissy Conohan and myself met with Provincial EMO Officer, Rick Singer, to discuss our Emergency Measures Plan. Mr. Singer was very pleased with the degree of organization that Souris has put in place.

**Donnie Aitken**

Nothing to report.

**Thelma MacDonald**

**Christina Whyatt**