



**SOURIS TOWN COUNCIL and
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES
MONDAY, May 12, 2008**

Time:	7:00 P.M.	Shelley MacInnis
Location:	Town Hall Council Chambers 75 Main Street, Souris PEI	Administrator 902-687-2157 town@sourispei.com

**PLEASE NOTE: THESE MINUTES ARE "AS PUBLISHED" AND WILL BE
FORMALLY ADOPTED AT THE NEXT TOWN COUNCIL MEETING**

Present Mayor Joanne Reid Councillor Denis Thibodeau
Councillor Thelma MacDonald Councillor Wanda Bailey
Councillor Christina Whyatt
Councillor David MacDonald

Absent Councillor Donnie Aitken

1. Calling the Meeting to Order and Quorum

2. Agenda

2.1. Approval of the Agenda

MOTION by Councillor Whyatt and seconded by Councillor Thibodeau, that the Council Agenda of May 12, 2008, be approved as circulated, with the following additions:

2.2. Additions to the Agenda

Item 4.2a – Candy MacDonald – Minor Ball presentation

2.3. Declaration under the Municipalities Act – Conflict of Interest Provision

Part VI, Section 23 of the *Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Conflict Declared: None Declared



**SOURIS TOWN COUNCIL and
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES
MONDAY, May 12, 2008**

3. Approval of Minutes

3.1. Minutes – Council Meeting of April 14, 2008

MOTION by Councillor T. MacDonald and seconded by Councillor Thibodeau, that the minutes of the Souris Town Council and the Souris Sewer and Water Utility Corporation Meeting of April 14, 2008 be approved.

Motion Carried

4. New Business

4.1. Appointment of Chief Administrative Officer

MOTION by Councillor Bailey and seconded by Councillor Whyatt that the Town of Souris appoint Shelley M. MacInnis as Chief Administrative Officer for the Town of Souris as of May 12, 2008, according to Part VII, Section 24.1 of the Municipalities Act.

Motion Carried

4.2. RCMP Quarterly Report – presented by Cpl. Bruce

Cpl. Bruce Reid was in attendance to present the 1st Quarter RCMP report for 2008. Statistically the first quarter of 2008 compares to the first quarter of 2007. He advised council of a couple of major crimes that were dealt with in the first quarter. Thanks to the quick response and effectiveness of our local RCMP members various arrests have been made in conjunction with both of these serious crimes. He also reported of their involvement with the community; which includes participating in local sport teams, helping to organize our local women's soccer group, working with students, active in such programs as "DARE", "MAST", "SADD" & "SAFE" as well and being a part of the Souris ATV committee.

Councillor Thibodeau stated that he was very impressed with the hard work put forth by our local RCMP and would like to say Thank You.

4.2a Candy MacDonald – Minor Ball presentation

Candy MacDonald was present to propose a co-operative venture between the newly revived Souris Minor Ball and the Town of Souris. She requested the use of the Jerry MacCormack ball field as in order for them to host a provincial or eastern Canada tournament they would require the use of at least two fields. Councillor D. MacDonald assured Ms. MacDonald that every effort would be put forth by the Town staff to maintain the J. MacCormack field for their use and requested the co-operation of the Souris Minor ball league in preparing the field. Ms. MacDonald also requested that the Town consider a financial contribution to this newly revived group. They will be holding registration May 17th and May 24th.



**SOURIS TOWN COUNCIL and
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES
MONDAY, May 12, 2008**

No discussion at this time in regards to financial contribution. It was decided that we would wait and see what their numbers are after registration.

4.3 Bylaw and Official Plan Review – Schedule for meetings

Administrator explained the necessity of Council involvement in the Official Plan and Bylaw review. Council requested that Administrator set up a schedule of meetings with Phil Wood.

4.4 Matthew and McLean Building

Mayor Reid advised Council that after some research and review the idea of disposing of the Matthew and McLean Building at this time is not feasible. It is a valuable asset to the Town of Souris that can be used to enhance and promote our downtown core through commercial development and beautification.

4.5 Policy for Selling/Disposing of Public Property

Mayor Reid discussed the necessity of adopting a policy for selling/disposing and purchasing property. It was felt that the Planning Committee should be involved in this process. Administrator to research other municipal policies and work with the planning committee to propose a policy to Council.

4.6 Matthew McLean Space – Lease Negotiation with EK Enhancement Corp.

MOTION by Councillor Whyatt and seconded by Councillor Thibodeau, that the Town of Souris lease the space identified as the Cap Site to the EK Enhancement Corp. for \$300 per month as per their request.

Discussion was held. Councillor Thibodeau explained the workings of the EK Enhancement Corp. He also invited everyone to attend the next meeting of the Enhancement Corp. scheduled for May 26th. Councillor Whyatt expressed her opinion that the Cap Site is a very valuable service to the Town and Tourists alike.

AMENDED MOTION by Councillor D. MacDonald and seconded by Councillor T. MacDonald that the Town of Souris lease the space identified as the Cap Site to EK Enhancement Corp for \$400 per month as set by Council. All in favour

Motion Carried

If the Enhancement Corp decides not to renew this lease, Administrator is advised to advertise the space as available for lease immediately.

4.7 Soil Erosion

Councillor Thibodeau advised Council of the need for and possible engineering study in regards to soil erosion along our coast. He has been in contact with several departments, provincial and federal, regarding this matter. He has also made contact



**SOURIS TOWN COUNCIL and
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES
MONDAY, May 12, 2008**

with the Canadian Federation of Municipalities and is awaiting reply. Councillor Thibodeau along with our Administrator will be pursuing this matter further. We will be applying for funding to have an engineering study completed. He expects this process will take some time but is requesting we bring this item forward to future agendas so he can keep council updated on progress.

4.8 Mileage Rate

MOTION by Councillor D. MacDonald and seconded by Councillor Thibodeau, that the Town of Souris adopt a policy to set its mileage rate paid to council and staff as per Provincial Rate paid which is reviewed and adjusted periodically according to changing fuel prices. Current rate as of May 1, 2008 is \$.453 cents per km travelled.

Motion carried.

4.9 Water Storage Tank ‘Floatinode’ Cathodic Protection System Inspection

MOTION by Councillor T. MacDonald and seconded by Councillor Whyatt that the Town Maintenance Supervisor proceed with having the Water Tank Protection System Inspected as recommended by Corrosion Service Company Ltd. All in favour.

Motion carried.

4.10 PEI Bluegrass & Old-time Music Festival – Request for Sponsorship

Special Events Co-ordinator to contact PEI Bluegrass & Old-time Music Festival to discuss the possibility of working together. Sponsorship to be decided upon following this discussion.

4.11 Advertising Opportunity – Kings Playhouse (The Nine Lives of LM Montgomery)

MOTION by Councillor Whyatt and seconded by Councillor D. MacDonald, that the Town of Souris contribute \$500. to the new production “The Nine Lives of LM Montgomery” planned for the Kings Playhouse in Georgetown, PEI, this summer. This level of sponsorship will give us ¼ page ads in the program, listing on the official poster and program, four event tickets and web site link. All in favour.

Motion carried.

5. Financial Information

5.1. Statement of Revenues and Expenditures as at April 30, 2008

Received for information.

- (a) Town of Souris – General Account



**SOURIS TOWN COUNCIL and
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES
MONDAY, May 12, 2008**

- (b) Town of Souris – Sewer and Water Utility Corp

5.2. Outstanding Invoices for Approval as at May 9, 2008

MOTION by Councillor Denis Thibodeau and seconded by Councillor MacDonald, that the outstanding invoices be approved, as circulated:

- | | | |
|--|-------------------|--------------------|
| (a) Town of Souris – General Account | \$14,159.19 | |
| (b) Town of Souris – Sewer and Water Utility Corp. | <u>\$1,890.25</u> | <u>\$16,049.44</u> |

Motion Carried

5.3. Cheques Issued During the Month of April

Received for information.

- | | | |
|--|-------------------|--------------------|
| (a) Town of Souris – General Account | \$20,426.11 | |
| (b) Town of Souris – Sewer and Water Utility Corp. | <u>\$9,165.35</u> | <u>\$29,591.46</u> |

6. Council Reports

6.1. Mayor Joanne Reid

- (a) Following a letter from Buddy and Carol Aitken and previous discussions regarding the street formerly known as Perth Street, the current status of the opening of the old Perth Street, it was explained that this entrance remained as a sewer line right of way for the Town of Souris and the street is to be considered as a town right of way and not to be blocked by traffic or vehicles. While vehicles can be parked to the side of the right of way, there should be no obstructions in the way of access to the sewer line.
- (b) Communities in Bloom is progressing well. Perennials can be dropped off in the yard at 10 Hebrew next to the town garage. The adopt a bench program is underway with 5 benches already adopted.
- (c) Christina Whyatt has agreed to take on the Souris Centennial Research Project and will be researching ideas and events that can be incorporated into the 2010 celebrations.
- (d) The withdrawal of Charlottetown from the Federation of PEI Municipalities and the impact on rural municipalities was discussed.

6.2. Councillor Donnie Aitken

Absent from meeting. No report available.



**SOURIS TOWN COUNCIL and
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES
MONDAY, May 12, 2008**

6.3 Councillor Wanda Bailey

- (a) April 16 – Matthew McLean Bldg. – Award tender
- (b) April 23 – HR meeting, 5pm at Town Hall
- (c) May 2 – 125th Anniversary at CIBC
- (d) May 5th – Souris Fire Dept. Monthly meeting

6.4 Councillor David MacDonald

- (a) Eastern Kings Sports Council is moving forward toward hiring a recreation director for Eastern Kings. The Council now has the support of all three municipal bodies in Eastern Kings for this project.
- (b) Within the next two week, the second stage of work will begin on upgrades to our local soccer field. This work will bring the field to National Standards for two Canada Game matches in the summer of 2009.
- (c) With the good weather upon us, we expect ATV activity to pick up and our first meeting is scheduled for Friday, May 16th.
- (d) Soccer, softball and perhaps some minor baseball will be commencing on town fields this month as well as our grass cutting tender will commence.

6.5 Councillor Thelma MacDonald

- (a) Attended Souris Hospital Board meeting.
- (b) In touch with Darrell Fisher on a regular basis regarding the Main Street Upgrade Project. Attended a meeting with potential contractors, May 8th. Tenders close May 15th. They will notify us that day of tenders submitted. Construction on schedule to begin approximately June 1st.
- (c) Received suggestions from residents to bring back the Town Clean-up. Discussion was held. No motion at this time.

6.6 Councillor Denis Thibodeau

- (a) Attended the Annual Federation of PEI Municipalities meeting in Summerside.
- (b) Advised council of new “Island Communities Fund” being offered by the Province. May cover such projects as Town Hall & Fire Hall repairs. Awaiting details.
- (c) Working with the Administrator by applying for funding for our Integrated Sustainability Plan which much be completed by March 2010. Possibility of joining in with Georgetown & Montague to have this plan completed. Also, plan to apply for funding for Shoreline Erosion study.



**SOURIS TOWN COUNCIL and
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES
MONDAY, May 12, 2008**

- (d) Advised the Mayor that Souris Harbour Authority Inc. would like to present their 10 year plan to Council at our June meeting.
- (e) Met with the group hired to review PEI Health care system. Councillor Thibodeau feels they are a very well qualified group and is confident they will do a great job. They expect to have the review ready to present to the Province by the end of June.

6.7 Councillor Christina Whyatt

April 16, 2008 Attended briefly The P.E.I. Rural Beautification Society Garden Workshop at 6:30 p.m., with Guest Speakers Arborist Bruno Peripoli and Arnie Nabours from Nabours Garden Centre in the boardroom at Access PEI, Souris, Prince Edward Island.

April 16, 2008 Attended a HR meeting at 7:00 p.m. in the Council Chambers at Souris Town Hall.

April 17, 2008 Attended the Annual General Meeting of the Friends of Elmira Railway Museum Inc. at 7:00 p.m. in the boardroom, Access PEI, Souris, Prince Edward Island.

April 21, 2008 Attended the Eastern King Community Enhancement Corporation Annual Meeting at 7:00 p.m. in the boardroom, Access PEI, Souris, Prince Edward Island.

April 23, 2008 Attended a HR meeting at 12 noon in the Council Chambers at Souris Town Hall, Souris, Prince Edward Island.

April 25, 2008 Attended the French Certificate Presentation at 7:00 p.m. by Comite Acadien et Francophone de l'Est, (CAFÉ), Matthew & Mclean Building, 95 Main Street, Souris, Prince Edward Island.

April 27, 2008 Attended a French Jam (last Sunday of the Month) at 2:00 p.m. by Comite Acadien et Francophone de l'Est, (CAFÉ) at the Matthew & Mclean Building, 95 Main Street, Souris, Prince Edward Island.

April 28, 2008 Attended the Federation of Prince Edward Island Municipalities 51st Annual Meeting Hosted by the City of Summerside at Credit Union Place 511 Notre Dame Street, Summerside, Prince Edward Island.

April 29, 2008 Attended the Souris River Watershed Management Annual Meeting at 7:00 p.m. at the boardroom, Access PEI, Souris, Prince Edward Island

April 30, 2008 Attended the Volunteer Appreciation Evening 2008, (Souris and Area), with Guest Speaker Rev. Sandy Clark, 7:00 p.m., at St Mary's Hall, Souris, Prince Edward Island



**SOURIS TOWN COUNCIL and
SOURIS SEWER AND WATER UTILITY CORPORATION**

**MINUTES
MONDAY, May 12, 2008**

May 2, 2008 Attended the CIBC Souris 125th Anniversary of being part of the Souris Community.

7. Correspondence Received

Donation request received from Scott, Tammy & Edwin Jenkins and Kirk, Robin & Blake Jamieson for hockey trip to Ottawa with the PEI Riptide Novice Elite Team.

MOTION by Councillor D. MacDonald and seconded by Councillor Whyatt that the Town of Souris donate \$50.00 to this group for their trip to Ottawa. All in favour

Motion carried.

8. Other Business

Councillor David MacDonald suggested early submission of Council Reports. This would provide other councillors time to review and prepare questions.

MOTION by Councillor D. MacDonald and seconded by Councillor Bailey that Mayor and Council submit their monthly reports in writing to the Administrator by the Thursday prior to monthly meetings so that they can be included in the package delivered to Council on Friday. Four (4) in favour, One (1) not in favour.

Motion carried.

No other business was introduced.

9. Adjournment – 8:50 p.m.

MOTION by Councillor T. MacDonald and seconded by Councillor Bailey that the meeting be adjourned.

Motion Carried

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